



United States Department of Agriculture

Rural Development

February 3, 2014

RD Area Office

140 Highland Drive
Suite 5
Lebanon, VA 24288

Voice 276-889-4650
Fax 276-889-2105

Dear USDA Rural Development Assistance Recipient:

The U. S. Department of Agriculture (USDA) Non-Discrimination Statement has been updated. As a recipient of Rural Development funding, you are required to post a copy of the Non-Discrimination Statement listed below in your office and include in full, on all materials produced for public information, public education, and public distribution both print and non-print.

Non-Discrimination Statement

"This institution is an equal opportunity provider and employer."

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov."

If the material is too small to permit the full statement to be included, the material at a minimum includes the statement in print size no smaller than the text that "This institution is an equal opportunity provider and employer."

If you have any questions, please contact our office at 267-889-4650 Ext. 121.

Sincerely,


Janice Stroud-Bickes
Program Director

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